**Illinois Joining Forces**

**Internal Board Meeting Minutes – Thursday, December**

**Attendees:**

Erica Borggren – Chairwoman John DeBlasio – Vice Chairman Don Cooke

Rep. Stephanie Kifowit – Treasurer Matt Schachman – Secretary

John Schwan Terry Prince Megan Everett

**Not in attendance:**

* Meeting Called to Order
* Roll Call – Quorum confirmed
* Approval of October 2021 minutes

Interim Executive Director (Brenda Osuch) Update:

1. IWAP Update – Development Contract is still in legal review.
   1. The delay in implementation is having a financial impact as moving the call center in house with one staff member, which will meet the current demand is approximately $5000 a month. This expense will continue until the 2nd service contract is in effect.
   2. We continue to move forward with the content gathering and recruitment for the IWAP contract
2. State Audit 2020 – We are in the final stretch of this audit, have received preliminary findings and are formulating our responses.
   1. Finalizing external audit for 2021
3. Strategic Initiative and Deliverables – Strategic deliverables and grant deliverables were reviewed by quarter.
   1. We are working on our environmental scans – Jim will provide a more comprehensive update.
   2. We added to our deliverables with a new $100,000 grant received from Ken Griffin and the Citadel. The grant is specific to development of the 3 Chicago identified VSC.

VSC/CCC Update: (Jim Dolan)

1. Dunham/Aurora Area Peer Support Training currently 7 registered with 1 outside the region. Need 8 to fulfill the grant requirements.
2. Environmental Scans – Continuing to work on the environmental scan in Effingham. Meeting with 2 key stakeholders in Effingham next week. Discussion about leadership to form the VSC collaborative in that area. Meeting with the Chez center in the Champaign region, sharing resources and continue to build out the providers in that area.
3. VSC’s – Identified new leadership to reconstitute the Springfield area Yellow Ribbon and Ryan McKennedy has stepped up after previous leader resigned.
4. CCC – Still receiving the majority of calls for financial assistance, home repair, and housing. Partners with home repair Habitat for Humanity and Purple Heart Homes. For Financial Assistance AWP has been a great partner for larger financial assistance requests. We look locally first and then turn to AWP. Wounded Warrior project helped support our emergency financial assistance fund specifically for IJF through the rapid response fund.

Treasures Report

Meet monthly with financial consultant to review the monthly financials. Revenue is only 25% of budget which is below budgeted as we are at the 5-month mark of our budget. Currently in the red, when the grant payment comes in it will be in the positive. Received the PPP forgiveness letter so we booked that as revenue.

Development Update

1. Received a new grant with focus on Chicago VSC development
   1. Movement on development of relationships with Mayor’s office and Multifaith Veteran’s Initiative.
2. 2 grants submitted were submitted
3. Consultant has selected to end her contract with IJF. December is her last month.
4. End of the year giving campaign

Board Meetings and Appointments

1. Board Member resigned his Board Position with IJF
2. Board is currently all publicly appointed – Legislation is in process to allow for both public and private appointments.
3. Currently at 10 board members at the end of the year with current resignation
4. 2022 Board Meeting Schedule – Proposal to change to Quarterly Meeting verses the current 2-month schedule. – No objections to moving to Quarterly meetings

Executive Session